

### **User Guide**

## K7 ERV, K8 HRV AND K10 HRV

### TOP PORTS



**K7 ERV Model no. 44162** 



**K7 ERV Model No. 44163** 



K8 HRV\* Model No. 44152 K10 HRV\* Model No. 44500



K8 HRV\* Model No. 44153 K10 HRV\* Model No. 44502



\*These products earned the ENERGY STAR $^{ ext{@}}$  by meeting strict energy efficiency GUIDELINES SET BY NATURAL RESOURCES CANADA AND THE US EPA. THEY MEET ENERGY ENERGYSTAR STAR REQUIREMENTS ONLY WHEN USED IN CANADA.

### READ AND SAVE THESE INSTRUCTIONS



#### Congratulations!

You have made an excellent choice! The operating principle of your Heat or Energy Recovery Ventilator will give you personal comfort you have never known before.

We have prepared this User Guide especially for you. Please read it carefully to ensure you obtain full benefit from your unit. Over the coming months, you will increasingly appreciate the feeling of living in a more comfortable house.

Please take note that this guide uses the following symbols to emphasize particular information:

### **A** WARNING

Identifies an instruction which, if not followed, might cause serious personal injuries including possibility of death.

#### CAUTION

Denotes an instruction which, if not followed, may severely damage the unit and/or its components.

NOTE: Indicates supplementary information needed to fully complete an instruction.

We welcome any suggestions you may have concerning this guide and/or the unit, and we would appreciate hearing your comments on ways to better serve you. Please forward all correspondence to us at the address indicated on the product registration card included with this guide.

#### CAUTION

Make sure at all times that the outdoors intake and exhaust hoods are free from any snow during the winter season. It is important to check your unit during a big snow storm, so it doesn't draw in any snow. If this is the case, please operate the unit in the recirculation mode, or turn it OFF for a few hours.

Do not use your unit during construction or renovation of your house or when sanding drywall. This type of dust may damage your system. Since the electronic control system of the unit uses a microprocessor, it may not operate correctly because of external noise or very short power failure. If this happens, unplug the unit and wait approximately 10 seconds. Then, plug the unit in again.

#### CAUTION

When leaving the house for a long period of time (more than two weeks), a responsible person should regularly check if the unit operates adequately. If the ductwork runs through an unconditioned space (e.g.: attic), the unit must operate continuously except when performing maintenance and/or repair. Also, the ambient temperature of the house should never drop below 18°C (65°F).

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#### REPLACEMENT PARTS AND REPAIR

In order to ensure your ventilation unit remains in good working condition, you must use Venmar Ventilation Inc. genuine replacement parts only. Venmar Ventilation Inc. genuine replacement parts are specially designed for each unit and are manufactured to comply with all the applicable certification standards and maintain a high standard of safety. Any third party replacement part used may cause serious damage and drastically reduce the performance level of your unit, which will result in premature failing. Venmar Ventilation Inc. also recommends to contact a Venmar certified service depot for all replacement parts and repairs.

### 1. Defrosting Mode

When the temperature outdoors is below -5°C (23°F), recovery of heat or energy creates frost in the core.

To maintain its proper operation, the unit is programmed to defrost the recovery core. The defrost frequency varies according to the temperature ourtoors.

During the defrost cycle, the unit shifts to maximum speed and the dampers close. After defrosting, the unit returns to the operating mode selected by the user.

### 2.1 Integrated control

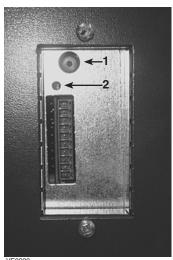
#### BOOTING SEQUENCE

The unit booting sequence is similar to a personnal computer boot sequence. Each time the unit is plugged after being unplugged, or a power failure occurs, the unit will perform a 30-second booting sequence before starting to operate.

During the booting sequence, the integrated control LED will light up and remain GREEN for 5 seconds, and then will turn RED. During this RED light phase, the unit is checking and resetting the motorized damper position. Once the motorized damper position is completely set, the RED light turns off and the booting sequence is done. NOTE: No command will be taken until the unit is fully booted.

units are equipped with an integrated located on the upper left side of the unit.

Use the push button (1) to control the unit. The LED (2) will then show which mode the unit is in.



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Refer to table below to see how to operate the unit using its integrated control.

Press on push button	LED COLOR	RESULTS
Once	AMBER	Unit is on Low speed
Twice	GREEN	Unit is on High speed
THREE TIMES	NO LIGHT	Unit is OFF

If a problem occurs during the unit operation, its integrated control LED (2) will blink. The color of the blinking light depends on the type of error detected. Refer to Section 4 Troubleshooting on last page for further details.

#### CAUTION

When using optional main control, the integrated control must be turned off.

For more convenience, these units can also be controlled using a main control. Only one main control can be connected per unit.

NOTES: 1. The integrated control must be turned OFF to use a main control.

If an optional auxiliary control is used, it's activation will override the optional main control.

#### 2.2 Altitude Main Control



### Wall control keys and indicators

#### MODE/PREF KEY

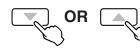


Press this key to select either Ventilation mode (air exchange with the outdoors), Recirculation mode (air recirculation within the house) or Program mode (the operation of the ventilation unit is customized by the user. Refer to **How to set Periods for Program Mode** section).



Press and hold this key for 3 seconds to access Preferences setting menu.

#### **ARROW KEYS**



Use the arrow keys to:

- · Select ventilation and recirculation speeds.
- Review the programmed periods.
- · Select Preferences and Program values.

8 SEC.



Press on Up arrow key for 8 seconds to display indoor relative humidity level (in percentage).

#### SET KEY



Press and hold this key for 3 seconds to access setting periods for Program Mode.

Press this key to confirm the chosen option and go to the following setting.

#### **SMART KEY**



Press this key to enable and disable the SMART mode.

The SMART mode uses indoor relative humidity level and minimum and maximum outdoor temperature values to manage the air exchange with the outdoors, in order to enhance comfort in the house.

#### POWER INDICATOR



This indicator, located in upper left side of the wall control, illuminates when the control is powered on.

#### FILTER MAINTENANCE INDICATOR

This indicator, located in upper right corner of the wall control, illuminates when it is time to perform the ventilation unit filter maintenance.

FILTER

Once the filter maintenance is done, reset the filter maintenance indicator as follows:

### BOTH DURING 5 SEC.



Press simultaneously on both Mode/Pref key and SET key for 5 seconds to turn off the filter maintenance indicator.

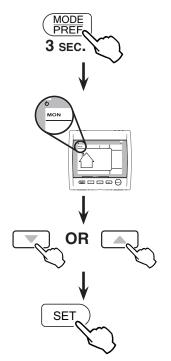
#### How to SET PREFERENCES

In order to benefit from all of the features of your wall control, the preferences must be set. Table below shows all available settings.

SETTING	AVAILABLE VALUES	DEFAULT OPTION
CURRENT DAY	Mon/Tue/Wed/Thu/Fri/Sat/Sun	Мон
Hour Display	12:00 AM OR 24:00	12:00 AM
CURRENT HOUR	Froм 0 то 12 or 24	12
CURRENT MINUTE	Froм 00 то 59	00
TEMPERATURE UNIT	°C or °F	°C
INDOOR TEMPERATURE DISPLAY	ON or OFF	ON
MINIMUM OUTDOOR TEMPERATURE FOR AIR EXCHANGE*	-40°С то 0°С ов -40°F то 32°F	-25°C or -13°F
Maximum Outdoor Temperature for Air Exchange*	1°С то 40°С ов 33°F то 104°F	27°C or 81°F
*IN PROG OR SMART MODE, THESE LIMIT VALUES ALLOW TO STOP AIR EXCHANGE WITH THE OUTDOOR FOR BETTER COMFORT IN THE HOUSE.		
BACKLIGHT COLOR	Blue or Green	BLUE
BACKLIGHT DISPLAY	AUTO or ON	AUTO
AUTO: Backlight activated 10 seconds when any key is pressed. ON: Backlight always ON.		
OFF MODE FOR INTERMITTENT MODE	VENTILATION/RECIRCULATION OR VENTILATION/OFF	VENT/RECIRC.
AFTER A VENTILATION PERIOD, DETERMINES THE SECOND PART OF THE CYCLE (RECIRCULATION OR OFF).		

#### SETTING PREFERENCES PROCEDURE

NOTE: While setting Preferences, the corresponding setting value flashes (e.g.: while setting current hour, hour is flashing).



Press and hold MODE/PREF key for 3 seconds to access the settings menu.

NOTE: You can exit Preferences setting by pressing on MODE/ PREF for 3 seconds any time in the process, or wait 60 seconds. The modified values will be kept in memory.

If the control is set for the very first time, the current day will be the first setting to be made: MON (for Monday) will flash on screen.

Use the arrow keys to select value.

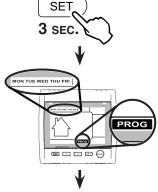
Press SET key to confirm the selected preference and go to next setting.

#### How to set Periods for Program Mode

The Program Mode allows the user to customize the operation of his/her ventilation unit, for week and weekend days. Each day is divided in 4 periods. The period's starting hour and ventilation speed are factory set (see below).

DAILY PERIODS DEFAULT SETTINGS		
Period	Starting Hour	Mode
Period 1 (Morning)	6:00 ам	MIN
Period 2 (Day)	9:00 ам	20 міп/н
Period 3 (Evening)	5:00 рм	MIN
Period 4 (Night)	11:00 РМ	20 міл/н

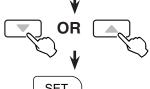
#### To change these values:



Press SET key for 3 seconds.

PROG (for Program) will appear on screen and week days will flash.

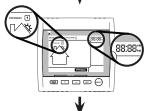
NOTE: If the week days were the first to be set, the weekend days will appear on screen; but if the weekend days were the first to be set, then the week days will appear on screen.



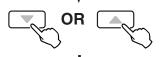
Use the arrow keys to select between week days or weekend days.



Press SET key to confirm the choice and go to setting daily period 1.



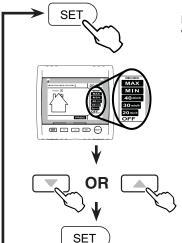
Period 1 will appear on screen and hour display will flash.



Use the arrow keys to select the period starting hour.

NOTE: Time changes by 15 minutes increments.

How to set Periods for Program Mode (cont'd)



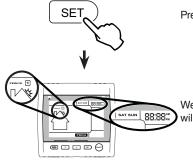
Press SET key to confirm the choice and go to select the ventilation speed or type.

Ventilation speeds and type will flash.

Use the arrow keys to select the ventilation speed or type.

Press SET key to confirm the choice and go to setting daily period 2.

Period 2 will appear on screen and hour display will flash. Proceed as for Period 1 for all daily periods. Once the ventilation speed or type for Daily Period 4 has been selected:



Press SET key to confirm and go to weekend days.

Weekend days and Period 1 will appear on screen and hour will flash.

Set weekend days periods as for week days.

#### To exit setting periods



Press SET key for 3 seconds.

#### POWER FAILURE

After a power failure, the Platinum wall control returns to its previous settings. However, if the power failure duration is more than 4 hours, the wall control looses only its day and time settings memory (these must be reprogrammed, see page 7). The rest of the preferences and settings is kept in permanent memory.

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#### 2.3 Deco-Touch Main Control

#### **BACKLIGHT**

If the backlight is not illuminated, the first button pressed (no matter which button) shall turn on the backlight only, without incurring any other changes. The backlight remains illuminated for 10 seconds after the last button is pressed.



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#### **OPERATING MODES**



To change the operation mode of the ventilation unit, press the UP or DOWN arrow button. Operating mode label will then scroll up or down on LCD screen.



#### **OFF**

Put the unit on stand-by mode, so it will only respond to auxiliairy controls (if present). On LCD screen, only the House is visible showing the control is powered on. This is the factory default mode.



#### RECIRC

Air is recirculated inside the house at high speed.



#### 20 MIN/H

The ventilation unit exchanges air intermittently on a one hour cycle as follows: OFF for 40 min. (or recirculation on high speed for 40 min., see next page) and then air exchange during 20 min. on low speed. Repeat cycle after the 20 min. of air exchange.



#### MIN

Air is exchanged with the outdoors on low speed.



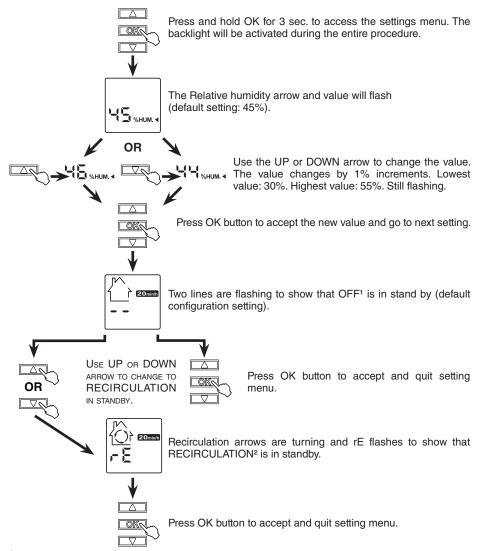
#### MAX

Air is exchanged with the outdoors on high speed.

### 2.3 Deco-Touch Main Control (cont'd)

# How to set the relative humidity (RH) level and choose between OFF in standby or RECIRCULATION in standby

Setting the relative humidity level allows to select the maximum desired indoor humidity level (in percentage). This value will be used to start the dehumidistat override (air exchange in high speed).



On 20 min/h mode, the ventilation unit is OFF during 40 minutes and exchanges air with the outdoors on low speed during the remaining 20 minutes of the hour. This is the default value.

2RECIRCULATION in stand by: On 20 min/h mode, the ventilation unit recirculates the indoors air for 40 minutes on high speed and exchanges air with the outdoors on low speed during the remaining 20 minutes of the hour.

### 2.3 Deco-Touch Main Control (cont'd)

#### **DEHUMIDISTAT OVERRIDE SELECTION**

In the operating modes MIN, MAX, 20 min/h and RECIRC, the user can select a dehumidistat override so that if the relative humidity (RH) in the house exceeds the RH setting previously stored, the ventilation unit will exchange in high speed until the target indoor RH setting is reached.

An air exchanger is not a dehumidifier, but it can change the indoor relative humidity by bringing in drier or more humid air from outdoors during non heating season. The dehumidistat override function is useful to reduce indoors RH when the outdoor air is cool and dry during the heating season. Select a target RH between 30% and 55% according to your comfort. When outdoor relative humidity is high (e.g. in summer), turn off the override by pressing OK until the RH display disappears.



When the dehumidistat override is activated, the AUTO indicator will appear on LCD screen to show that the actual mode is being overridden. Also, the relative humidity appears (if it was not shown, see example at left). Once the target humidity level is reached, the unit goes back into its original operating mode and AUTO disappears from LCD screen.

NOTE: If the actual mode is MAX, only the relative humidity level appears on screen; AUTO label will not appear.

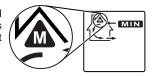
To engage the dehumidistat override, press OK. The actual indoor RH and the %HUM label appear on LCD screen.

NOTE: If the actual RH is less than 20%, then the humidity indicator will display "LO", and if the actual RH is greater than 80%, then the humidity indicator will display "HI".

To turn off the dehumidistat override, press OK again. The RH and %HUM display will disappear from LCD screen.

#### MAINTENANCE INDICATOR

The maintenance indicator is represented by an M in a rounded triangle, at the top of the house (see at right). If this indicator is flashing, perform the regular maintenance (3 months), and if it is not flashing, perform the annual maintenance (refer to Section 3).



**Resetting Maintenance Indicator:** Press simultaneously on both arrow buttons, Maintenance indicator will disappear from LCD screen.



#### Power Failure

After a power failure, the wall control returns to its previous operation mode. All settings are kept in memory.

#### 2.4 Lite-Touch Constructo Main Control

Activate the push-button. The color of the indicator shows the unit operating mode.

Color	Mode	Suggested use
GREEN	INTERMITTENT	SELECT THIS MODE WHEN YOU ARE AWAY FROM
		THE HOUSE FOR A FEW DAYS OR WHEN YOU DEEM
		THE INDOOR AIR IS TOO DRY IN HEATING SEASON,
		OR TOO HUMID IN COOLING SEASON. IN THIS MODE,
		THE UNIT IS OFF FOR 40 MINUTES PER HOUR AND
		VENTILATES AT MINIMUM SPEED THE REMAINING
		20 MINUTES OF THE HOUR.
YELLOW	MIN. SPEED VENTILATION	FOR NORMAL DAILY OPERATION.
RED	Max. SPEED VENTILATION	FOR EXCESS POLLUTANTS AND HUMIDITY (PARTIES,
		ODORS, SMOKE, ETC.).



After a power failure, the Lite-Touch Constructo will turn off.

### 2.5 Simple-Touch Constructo Main Control

Activate the push-button. The color of the indicator shows the unit operating mode.

Color	Mode	Suggested use
GREEN	RECIRCULATION	SELECT THIS MODE WHEN YOU DEEM THE INDOOR
		AIR IS TOO DRY IN HEATING SEASON, OR TOO HUMID
		during cooling season. In this mode, the unit
		STOPS EXCHANGING WITH THE OUTDOORS AND
		RECIRCULATES INDOOR AIR AT HIGH SPEED.
YELLOW	MIN. SPEED VENTILATION	FOR NORMAL DAILY OPERATION.
RED	Max. SPEED VENTILATION	FOR EXCESS POLLUTANTS AND HUMIDITY (PARTIES,
		ODORS, SMOKE, ETC.).

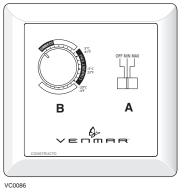


After a power failure, the Simple-Touch Constructo wall control will turn off.

### 2.6 Constructo Main Control

#### Adjusting AIR SUPPLY CONTROL

- 1) Select speed "MIN" or "MAX" using slide switch (A).
  - When "MIN" (minimum speed) is selected, if the knob (B) is set above the click, the unit will exchange in low speed with the outdoors and if it is set below the click, the unit will exchange on high speed with the outdoors until the desired humidity level has been reached.
  - When "MAX" (maximum speed) is selected, the unit will exchange on high speed with the outdoors no matter if the knob is set below or above the click.
- To turn off the unit, slide the switch at the "OFF" position.



#### Adjusting DEHUMIDISTAT

#### Setting during summer months:

During this period, unless being afflicted with breathing problems, using the dehumidistat is unnecessary. Set the slide switch to "OFF" (Do not exchange in day time; exchange at night time, if cool outdoors, or if it is not raining.)

#### Setting during fall, winter and spring months:

(When severe condensation appears on windows.)

- 1) Determine the humidity level in your house (bring the knob (**B**) counterclockwise to its maximum position, then bring it back clockwise slowly until you hear a "click").
- 2) Set the knob to one line under this temperature level or "click".

#### CAUTION

Do not select a temperature below -20°C (-4°F). This could lead to excessive dryness in the air causing discomfort for the occupants.

It is possible (and normal) to experience condensation on your windows when drastic changes in temperature happen (for example: -5°C [23°F] to -20°C [-4°F]). In that case, we suggest waiting a few days to allow the situation to stabilize.

### 2.7 Optional Auxiliary Controls

#### 2.7.1 20/40/60-minute Push-Button Timer

Location: Located in the bathroom or in other locations where there is

temporary humidity excess or pollutants.

**Purpose**: To eliminate excess humidity produced by showers or other periodic activities producing pollutants.

Within 2 seconds, push one time for 20 minutes, two times for 40 minutes or three times for a 60-minute activation.

#### Results expected:

- 1. Motor speed: high for 20, 40 or 60 minutes.
- Indicator light goes "ON" and flashes every 5 seconds (one time to indicate a 20-minute operation, two times for a 40-minute, and three times for a 60-minute operation).
  - r a VCO143

**(** 

- 3. Air exchange indicator light goes "ON".
- 4. When chosen duration is completed, the unit resumes to it's previous setting.

NOTE: To stop ventilation before the end of the chosen duration, push one more time.

### 2.7.2 20-minute Lighted Push-Button

Press once to activate air exchange. The unit will exchange air with the outdoors on high speed for 20 minutes and the indicator will light up. To stop air exchange before the end of the 20-minute cycle, push one more time. The unit will get back to its previous setting.



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### 2.7 Optional Auxiliary Controls (cont'd)

#### 2.7.3 Dehumidistat

Adjust knob to the desired maximum indoor humidity level.

#### **CAUTION**

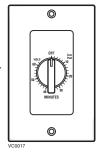
Do not select a humidity level below 30%. This could lead to excessive dryness in the air causing discomfort for the occupants.



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#### 2.7.4 60-MINUTE CRANK TIMER

This control activates the air exchange with the outdoors on high speed for periods varying from 10 to 60 minutes.

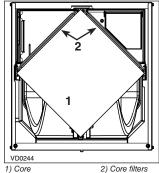


### **A** WARNING

Risk of electric shock. Before performing any maintenance or servicing, always disconnect the unit from its power source.

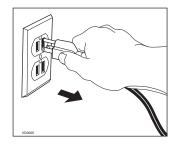
Sharp edges may be present. When cleaning the unit, it is recommended to wear safety glasses and gloves.

Refer to picture beside to identify the inner parts of your unit.

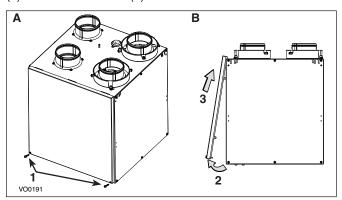


### 3.1 Quarterly Maintenance

1. Unplug the unit.

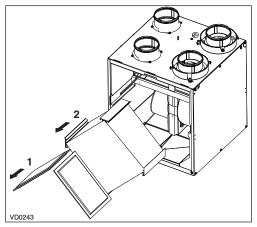


- 2. Remove the unit door by following these steps:
  - A. Remove both door lower machine screws no. 8-32 x 1" (1) and set aside.
  - B. Open (2) and lift out the door (3).



### 3.1 Quarterly Maintenance (cont'd)

- 3. Slide out both filters (1) and recovery core (2) from the unit.
- 4. Clean the inside walls of the unit with a clean damp cloth, then wipe with a clean dry one.
- Remove dust on filters and on core using a vacuum cleaner and a soft brush attachment.
- Wash both core filters under lukewarm water with mild soap. Rinse thoroughly and let dry completely before reinstalling on the core.



#### CAUTION

Follow the instructions on the core label to reinstall it correctly.

- 7. Slide the core and the cleaned filters into the unit.
- 8. Reinstall the door. Secure it with both mechanical screws no. 8-32 x 1" previously removed and plug the unit.

NOTE: The unit will return to its previous setting after a 30-second delay for boot sequence.

#### 3.2 Annual Maintenance

Do the same operations as the Quarterly Maintenance (Section 3.1), and clean the recovery core as follows (refer to the core label):

**HRV units**: Soak the heat recovery core in a mixture of lukewarm water and mild soap. Rinse thoroughly. Shake the core to remove excess water and let it dry.

**ERV units**: Remove the dust on the core using a vacuum cleaner and a soft brush attachment.

After reinstalling the core, the filters and the unit's door, clean the exterior hoods.

### 4. Troubleshooting

If the unit does not work properly, reset the unit by unplugging it for one minute and then replug it. If it still not working properly, refer to table below. First make sure that the integrated control is set to OFF (no LED).

PROBLEM	Try this
On Altitude wall control, there is no outdoor temperature displayed on screen — .	At its very start-up or after a power failure, it takes some minutes before the outside temperature appears on screen. Set the wall control on MIN or MAX in VENT Mode.  If the problem is not solved by the above, contact your installer.
On Altitude or Deco-Touch wall control, error code E1 or E3 appears on screen.	Contact your installer.
3 Nothing works.	<ul> <li>See if the unit is plugged in.</li> <li>See if the unit is receiving power from the house circuit breaker or fuse.</li> </ul>
Condensation on windows (air too humid).	<ul> <li>Operate the unit on maximum speed ventilation until the situation is corrected.</li> <li>Leave curtains half-open to allow air circulation.</li> <li>Store all firewood in a closed room with a dehumidifier or in a well ventilated room, or store the wood outside.</li> <li>Do not adjust the thermostat of your heating system below 18°C (64°F).</li> </ul>
5. Indoor air too dry.	Temporarily use a humidifier.  Operate the unit in recirculation mode (if available).
6. Air too cold at the air supply grille.	<ul> <li>Check if the exterior hood is blocked.</li> <li>Operate the unit in low speed ventilation, in intermittent or in recirculation mode (if available).</li> <li>Install a duct heater.</li> </ul>
7. The LED of the integrated control is blinking green.	There is a problem with the thermistor. The unit is still working, but will defrost frequently.  Contact your installer.
The LED of the integrated control is blinking amber.	There is a problem with the motorized damper. The unit is OFF. For a 2½-hour period, the unit will try to reset the damper every 30 minutes. After 2½ hours, if the problem is not solved, the unit stops trying to reset damper.  Contact your installer.
The integrated control push button does not work.	The 30-second boot sequence is not completed.  See Integrated Control on page 4.

If the problem is still not solved, call your installer or the nearest approved Service Center. You can also reach the Customer Service Department at the following phone number: 1-800-567-3855.